

**Capital City Rowing**

**Board of Directors**

**Meeting Minutes**

Date: December 4, 2017

Time Scheduled: 6:30 pm – 8:30 pm

Location: SMASHBURGER

**Attendees**

**Board Members Present:**

Diana Oropallo Yvette Mignon

Jennifer Parker Cherish Jones

Kathy Bartlett Gayle Carlton

Carrie Stolp Michael Haire

Jennifer Portero Tracie Parker

**Board Members Absent:**

Cindy Hoogerheyde Angela Andrews

Dan Newman Jennifer Womble

Jennie Bram

**Quorum Present (Yes/No):**

Yes

**Coaches Present:**

Brett Tillotson

Danny Shapiro

JonMichael Francis

**Call to Order:**

6:30 pm

**Agenda Items**

1. **November Meeting Minutes**

**Motion to approve minutes made by Jennifer Portero, seconded - Kathy Bartlett. Motion passed**

1. **President’s Report – Carrie Stolp**
   * **Flowers**

* Thank you for the flowers in recognition of the death of my father, heartfelt gesture.
  + **Christmas Parade**
* Success, great opportunity to expand the existence of CCR into the community. Thanks to the captains and all rowers for participating. \*Key – to turn in application earlier next year, will definitely put on calendar for next year. Good time had by all.
  + **Timeline for Elections – update**
* Vote will be held in January
* Will be losing three senior parents
* Once the Nominating Committee has the slate, it will be sent out for voting

1. **VP Administration Report – Diana Oropallo**
   * **Red Elephant Share Night**

* Went fairly well, made $200
* Panera Bread share night scheduled for December 14, must present flier
  + **Boston Butt Fundraiser**
    - February 3, headed by Chuck Stubbs
    - One central location for pickup, 3-4:00 pm
    - Information will be sent out on how process will be handled
    - 120 is the max amount that will be cooked
  + **January Open House at Lake Hall**
    - Will be scheduled in correlation to Club Rush
    - January 26 (tentative date) High School Focus 4:45 to 5:15
    - Opportunity for rowers to invite friends out to the lake and see firsthand what a practice looks like and have an opportunity to speak with the coaches.
    - Will send emails to interested parties from past Open Houses

1. **VP Operations Report – Jennifer Portero**
   * **Plant Regatta**
     + Will leave Stein Mart early, one day event
   * **Spring Plans**
     + February 10, Southern Indoor Sprints – Melbourne
     + Open to entire team
   * **Storage Unit**
     + Discussion to rent a storage unit for trailer and items, outdoor unit for trailer and enclosed unit for items at Extra Space Storage located at 1406 Capital Circle NE
     + $148 monthly (budget will cover it)

**Motion made by Diana Oropallo to rent the unit monthly for the storage of the trailer and CCR items.**

**Yvette Mignon second. Motion passed.**

1. **Captains Reports**

* **Women’s Team – Boo Oropallo and Laura Reeves**
  + Laura brought up naming of the boat and what the process will be.
  + Naming of the boat will be done by March 17, so that the boat is named for the spring racing season.
  + Capital Campaign will end in regards to the naming of the boat by the end of February. If no donor has given the appropriate funds to name the boat the entire team will have the opportunity to name the boat.
  + There will be a boat naming ceremony at the CCR Lake Talquin Regatta on March 17.
  + **Men’s Team – Kessler Bartlett and Mason Lea** (no report)

1. **Coaches’ Report**

* **Men’s team – Danny Shapiro**
* All going well, mixing up the younger and older rowers
* Fall assessment went well, Thanksgiving week vacation hurt , a lot kids gone the entire week, encouraging opportunities to stay in shape over long breaks
* **Women’s team – JonMichael Francis**
* November testing went well as a team, pleased with attendance but break did disrupted training
* Plant will be a good experience
* Getting ready for winter training
  + **Brett Tillotson - Coaches Convention recap** 
    - All coaches able to attend, Taylor and Brandon went to Level One Workshops and Brett, Danny and JM attended Level Three Workshops
    - All coaches now US certified
    - Very informative, many renown coaches giving workshops and talks
    - Beneficial – a lot of insight into training, reinvigorating to a coach, tangible learning
    - Middle school not going on right now, 90% finished with scheduling of coaches

1. **Committee Reports – if any**
   * **Fundraising – Kathy Bartlett**
   * First letter of request went out, hoping to coordinate an alumni event over the holidays, past presidents will be contacted
   * Any money raised will go towards Capital Campaign
   * **Apparel – Cindy Hoogerheyde** (no report)
   * **Policy and Procedures – Michael Haire**
   * Shooting for January meeting, in good shape as long as we stick to the current policies and procedures, nothing needs to be addressed at this time
   * **Banquet – Gayle Carlton**
     + May 6th at University Center Club
   * **Chaperone – Tracie Parker**
     + Arrive at 6:00 Stein Mart for a 6:20 departure
   * **Public Relations**
     + Yvette Mignon discussed the opportunity for the Team to appear on *411 Team,* 5-6 kids appearing on the show to speak on the air about CCR, another way to network CCR to the community. Will work with Coaches for dates and who will participate.

**Concluding regular business a motion was made by Diana Oropallo to adjourn, seconded by Jennifer Portero. Motion carried.**

**Meeting Adjourned at 7:32**

**Next Meeting: January 8, 6:30**