**Capital City Rowing**

**Board of Directors**

**Meeting Minutes**

Date: December 5, 2016

Time Scheduled: 6:30-8:30

Location: Jenn Womble’s office, 1350 Market Street, 2nd Floor, Tallahassee, FL 32309

**Attendees**

Board Members Present:

1. Carrie Stolp 7. Ann Wong
2. Jenn Womble 8. Ann Shockley
3. Jennifer Myers 9. Cindy Hoogerheyde
4. Kathy Barlett 10. Greg Garrett
5. KD Carson 11. Michelle MacVicar
6. John Ricciardi

Board Members Absent:

1. Deborah Seymore 2. Michael Haire

Quorum Present? (Yes/No): Yes

Coaches Present:

1. Danny Gwynn-Shapiro 3. Brett Tillotson
2. Jonmichael Francis

Call to Order: 6:35pm

Agenda Items:

1. Review of minutes from November 7, 2016 meeting.
	1. Move to approve minutes-Michelle MacVicar; seconded by Jenn Myers
	2. Board approved minutes from board meeting in November.
2. President’s Report
	1. Personnel Committee-Brett is back.
	2. Timeline for elections-Kathy will send out an email stating timeline
	3. BOD location and dates-next board meeting Jan, 9, 2017-same location and time
	4. This is Michelle MacVicar’s last board meeting.
3. Treasurer’s Report
	1. New boat has been ordered for $42,475. $10,100 down, financed for 3 years with a monthly payment of $1028.01. This will start in January, 2017. Arrival date of boat around mid-January.
	2. $15,000 plus remaining in equipment fund
	3. $53,000 plus in operating account
	4. Yearbook checks ready to be passed out. Joy Stubbs still doing yearbook.
	5. Fundraising: if you think of anyone that might donate, Kathy would be happy to speak with them about donating to CCR.
4. VP of Admin Report
	1. Boston Butt will be on February 11, 2017 due to Chuck Stubb’s availability
	2. We will start selling right after January 9th meeting.
5. VP of Operations Report
	1. Call for chaperones and training table for Novice Tampa Regatta. Bus will leave at 7:00am on Saturday. Should be finished racing around 3:45 and then do some mixing up with the varsity and Plant rowers. Oars/Manatee will also be there. Leave around 5:30pm
	2. Spring: everything is just about finalized. Have hotels for Regionals, States, and Nationals. Regionals will be in Gainesville, Georgia (Lake Lanier). There is a concern with the water level at Lake Lanier, so CCR will keep their Oak Ridge hotels to be safe.
	3. We should be set for spring season. Depending on numbers, we may have to rent.
	4. Possibly need to have board members help find their replacement and pay accountant because the treasurer is spending 15-18 hours per week working.
6. Coaches Report
	1. Men’s team-Danny Gwynn-Shapiro
		1. Good last month, settled back into routine
		2. Mixed up novice with varsity
		3. Rowing up to 8
		4. Novice same workout at varsity instead of scaled down
		5. Varsity-period of fall assessment, use data to give V rowers individualized plan for winter training
	2. Women’s team-Jonmichael Francis
		1. Four 8s now
		2. Rowing well, getting excited about Plant Regatta
		3. Varsity assessment test as a whole there is a balance of power
		4. Some injuries have popped up
		5. Happy with progress
	3. Middle School-Brett
		1. Erg training in January with Taylor and Ris
		2. May have MSC done by Spring Break with FL Sprints and North FL Cham being final races
		3. Carrie will email Brett to get Winter Erg dates, times, and price
	4. Extra-Brett
		1. Non-rowers must sign a waiver for Insurance and all coaches know this
		2. University of Michigan Men’s will train at Lake Talquin and possibly rent shells
		3. May have rack space at Lake Talquin for Pell or No Name
7. Motion to adjourn by Ann Shockley and 2nd by John Ricciardi